



**THE KINGDOM OF CAMBODIA
NATION RELIGION KING**

**THE ROYAL GOVERNMENT
OF CAMBODIA**

No. 28 **អនក្រឹត្យ**. បក

**SUB DECREE
ON**

**The Organisation and Functioning of the General Secretariat of
the National Authority for the Prohibition of Chemical, Nuclear,
Biological and Radiological Weapons**

THE ROYAL GOVERNMENT

- Has seen the Constitution of the Kingdom of Cambodia,
- Has seen the Royal Decree No. ស្តី/រក្ខត្ត/0704/124 dated 15 July 2004 on the appointment of the Royal Government of the Kingdom of Cambodia,
- Has seen the Royal Code No.02/ស្តី/94 dated 20 July 1994, promulgating the Law on the Organisation and Functioning of the Council of Ministers,
- Has seen the Royal Code No. ស្តី/រក្ខម/0305/005 dated 16 March 2005, promulgating the Law on the Adoption of the Chemical Weapons Convention,
- Has seen the Royal Decree No. ស្តី/រក្ខត្ត/0606/275 dated 27 June 2006 on the Establishment of the National Authority for the Prohibition of Chemical, Nuclear, Biological and Radioactive Weapons,
- Has seen the Sub Decree No.20 **អនក្រឹត្យ**. បក dated 30 April 1996 on the Organisation and Functioning of the Ministries and State Secretariats,
- Has received the approval of the Council of Ministers at their Full Plenary Session on March 09, 2007.

DECIDES

CHAPTER 1 GENERAL PROVISION

ARTICLE 1 ~

This Sub Decree defines the role, function and structure of the General Secretariat of the National Authority for the Prohibition of Chemical, Nuclear, Biological and Radiological Weapons (NACW).

CHAPTER 2 ROLE, FUNCTION AND STRUCTURE

ARTICLE 2 ~

General Secretariat of NACW has the role and functions as follow:

- Prepare policy, strategy and action plan for controlling and prohibiting the proliferation of chemical, nuclear, biological and radioactive weapons and substances related to the production of chemical weapons and submit to the NACW,
- Implement policies, instruction, guidance, directives of NACW and the Royal Government,
- Enforce the implementation of treaty, convention, and comprehend the practice of National Authorities of the State Party,
- Disseminate, educate, assure the implementation and monitor the execution of strategic policy and action plans which the RG has decided,
- Prepare various paper works relating to meetings, negotiations, signing of the treaty, convention, agreement, memorandum, protocol, contracts and the bilaterally and multilaterally aid project relating to chemical, nuclear, biological and radioactive weapons,
- Manage the works in according to the measures decided by NACW in order to control, to prohibit and to impose restrictions on the import, export, transit and stock piling of chemical and biological substances and other nuclear and radioactive related substances,
- Gather information, follow and monitor the work of prohibiting the proliferation of chemical, nuclear, biological and radioactive weapons,
- List the monthly, trimester, semester and annual export and import of all chemical substances,

- Gather the source of resources, technical assistance, scholarships and finance inside and outside the country,
- Manage administration, personnel, finance and logistic of NACW,
- Report the working activity of NACW,
- Undertake other duties as directed by NACW.

ARTICLE 3 ~

The Secretary General has roles and duties as follow:

- Manage, organise and direct the daily routine works of NACW,
- Facilitate all the work with ministries, institutions, national and international organisations,
- Organise the meetings of NACW and other meetings
- Check and recommend on how to use budgeted, materials and aid provided by the Royal Government and the national and international communities for the action of the prohibition of the proliferation of chemical weapon and substance,
- Propose, promote or dismiss officers, staffs from the post of the General Secretariat of NACW
- Undertake other duties as directed by NACW.

ARTICLE 4 ~

The General Secretariat of NACW has to call for meeting at least twice a month according to the invitation and the guidance of the Secretary General.

ARTICLE 5 ~

The Secretary General is authorised to issue written order for payment by the chairman of NACW.

ARTICLE 6 ~

The officers of the General Secretariat are from the Royal Cambodian Armed Forces or from the public servants. In case of necessary, the General Secretariat can propose the recruitment of the contract officers.

ARTICLE 7 ~

The General Secretariat of NACW has a right to use its own particular stamp.

ARTICLE 8 ~

General Secretariat of NACW consists of departments and institutes as follow:

- Department of administration, personnel, finance and logistics
- Department of chemical substance control
- Department of information and station supervision
- Department of instruction and skill training
- Institutes of explore and experiment on substance of chemical weapon.

The structure of the General Secretariat of NACW is annexed to this sub-decree.

ARTICLE 9 ~

Department of administration, personnel, finance and logistics has duties as follow:

- Facilitate all activities relating to the administration of the General Secretariat,
- Prepare and filing paper works relating to ministries, institutions, national and international organisation and the General Secretariat,
- Summit the planning projects of the expert departments to the Secretary General for the approval,
- Receive reports from the expert departments and summarise them to submit to the Secretary General,
- Review and total the staff statistics for the General Secretariat,
- Prepare paper works for the assignment, or dismiss from post of the General Secretariat's personnel or staff to submit to NACW,
- Prepare paper works for the prize of appreciation, letters of appreciation, cards of appreciation, decorations and titles according to the achievement of the officers, staffs and departments of the General Secretariat,
- Prepare budgeted plan, action plan for implementing onwards and cooperate with other expert departments to prepare the material plan for serving in the General Secretariat,

- Provide the logistic support to the General Secretariat,
- Prepare and run the annual budget plan,
- Manage mobile assets, assets, material stocks and make inventory reports,
- Make monthly, trimester, semester and annual reports to the Secretary General of NACW
- Undertake other duties as directed by the General Secretariat of NACW.

ARTICLE 10 ~

Department of chemical substance control has duties as follow:

- Implement effective measures in order to control and prohibit the proliferation of chemical, nuclear, biological and radioactive weapons and chemical substances,
- Cooperate with ministries, institutions, authorities, state units and other establishments in order to control, monitor and prohibit the import export of substances for producing chemical, nuclear, biological and radioactive weapons,
- Explore and research chemical, nuclear, biological and radioactive substances in the people-living zone and in the armed forces zone,
- Planning and preparing in advance the rescue activities and toxin delution caused by chemical, nuclear, biological and radioactive substances in case it happens in the Kingdom of Cambodia,
- Make monthly, trimester, semester and annual reports to the Secretary General of NACW,
- Undertake other duties as directed by the General Secretariat of NACW.

ARTICLE 11 ~

Department of information and station supervision has duties as follow:

- Gather information in order to control and monitor the traffic in chemical, nuclear, biological and radioactive substances,
- Disseminate and assure the implementation on time of the accidental events caused the proliferation of chemical, nuclear, biological and radioactive weapons,
- Cooperate with ministries, institutions in order to gather information on prohibition of chemical, nuclear, biological and radioactive weapons,

- Manage, maintain and monitor technical materials and equipments which were equipped at all the checking stations,
- Make monthly, trimester, semester and annual reports to the Secretary General of NACW,
- Undertake other duties as directed by the General Secretariat of NACW.

ARTICLE 12 ~

Department of instruction and skill training has duties as follow:

- Make training plan for expert skill in technique in protection, rescue caused by chemical, nuclear, biological and radioactive weapons,
- Plan to train human resources to increase their expert capability,
- Prepare short term and long term courses and apply for the national and overseas scholarships,
- Increase the awareness in order to comprehend the characteristic of chemical weapon war and chemical, nuclear, biological and radioactive substances,
- Gather and compile documents, publish and publicize the prohibition of the proliferation of mass destruction weapons for training,
- Share the experiences relating to study, education and expert training on chemical, nuclear, biological and radioactive substances,
- Make monthly, trimester, semester and annual reports to the Secretary General of NACW,
- Undertake other duties as directed by the General Secretariat of NACW.

ARTICLE 13 ~

Institutes of explore and experiment on substance of chemical weapons has duties as follow:

- Analyse and evaluate chemical, nuclear, biological and radioactive substances,
- Cooperate with the national and international laboratories to find out chemical, nuclear, biological and radioactive substances,
- Control the materials and equipments which were equipped in the laboratories,
- Make monthly, trimester, semester and annual reports to the Secretary General of NACW,
- Undertake other duties as directed by the General Secretariat of NACW.

ARTICLE 14 ~

Each department is headed by one Director with a number of Deputy Directors as assistants.

Institutes of explore and experiment on substance of chemical weapons is headed by one Director, who has equal rank as Director of Department, with a number of Deputy Directors, who have equal rank as Deputy Director of Department.

Structure of each department and Institutes of Explore and Experiment on Substance of Chemical Weapons of the General Secretariat of NACW shall be specified by the declaration (Prakas) of NACW.

CHAPTER 3 FINAL PROVISION

ARTICLE 15 ~

Any provisions that contradict this Decree shall be considered null and void.

ARTICLE 16 ~

Minister in charge of the Council of Ministers, Chairman of the National Authority of Chemical Weapons Authority, Minister of Finance and Economics, Ministers, Secretary of States of the concerned ministries, institutions must implement this Sub-Decree from the date of signature onwards.

**Phnom Penh, March 28, 2007
Prime Minister**

Copied to:

- Ministry of Royal Palace
- General Secretariat of Council of Constitution
- General Secretariat of Senate
- General Secretariat of Parliament
- Cabinet of Prime Minister
- Cabinet of Deputy Prime Minister
- General Secretary of the Royal Government
- Same as Article 16
- Reachkech
- File – Chronologically

Hun Sen

ANNEXE OF SUB DECREE NO. 28 DATED MARCH 28, 2007 ON THE ORGANISATION AND FUNCTIONING OF THE GENERAL SECRETARIAT OF THE NATIONAL AUTHORITY FOR THE PROHIBITION OF CHEMICAL, NUCLEAR, BIOLOGICAL AND RADIOLOGICAL WEAPONS.

STRUCTURE OF THE GENERAL SECRETARIAT OF THE NATIONAL AUTHORITY FOR THE PROHIBITION OF CHEMICAL, NUCLEAR, BIOLOGICAL AND RADIOACTIVE WEAPONS.

